

# Volunteer Sign-Up Sheet



With over 300 people traditionally attending the Green & Gold, there is need for many volunteers of varying talents and time commitments. Though the need for additional volunteers is sure to arise, we are **immediately looking for volunteers to fill the below positions**. Please review and consider volunteering to help with Green & Gold 2010. **During the week of November 8<sup>th</sup>, a volunteer kick-off meeting will be held. Time and place TBD.**

<p><b><u>DECORATING</u></b>            Co-Chairs Mary Augustyn            Carrie Eipert            Volunteers (10)            Students in need of service hours (4)            Men to help with heavy items (4)</p>	<p><b><u>AUCTION</u></b>            General Chair            Live Coordinator            Silent Coordinator            Procurement (10)            Create Auction Boards (2)            Day of Event Mdse Set-up (6)</p>	<p><b><u>MERCHANDISE MGMT</u></b>            Delivery to event site (6)            Pick-up from Green &amp; Gold Room            and deliver to storage site (2)</p>
<p><b><u>RAFFLE BASKETS</u></b>            Chair            Classroom Baskets Coordinator (1)            Item assembly (3)            Basket packaging (4)</p>	<p><b><u>NETWORKING</u></b>            Chair            Maintain Business Donor List (1)            Corporate Community Donors            (explore opportunities) (2)            Advertising Sales (10)            Thank You Letters (2)</p>	<p><b><u>AUCTION BOOK</u></b>            Chair – Christie Wolf            Volunteers (3)</p>
<p><b><u>DAY AFTER EVENT CLEAN-UP</u></b>            Chair            Volunteers (10)</p>	<p><b><u>PUBLIC RELATIONS</u></b>            Invitations – Kathy Feifar            Invitation Distribution (4)            RSVP Coordinator – Lisa Tworek</p>	<p><b><u>PHOTOGRAPHER</u></b>            Day of Event (2)</p>
<p><b><u>SIGN-UP PARTIES</u></b>            Chair            Volunteers (2)</p>	<p><b><u>TEACHERS’ GIFTS</u></b>            Chair            Volunteers (2)</p>	<p><b><u>SPECIAL TASK FORCE *</u></b>            Chair            Volunteers (6)</p>

**\*Call Lori for details. Men and women are needed.**

To sign-up to volunteer, please email [STSGreenandGold@comcast.net](mailto:STSGreenandGold@comcast.net), call Lori Engel at 847-704-0551, or return this portion to the School Office, c/o Green & Gold.

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address: \_\_\_\_\_

I would like to volunteer for the following position(s) \_\_\_\_\_

For the kick-off meeting, the best time for me to meet would be during school hours/in the evening/anytime. (please circle one).